

# Caves Beach Surf Lifesaving Club Inc.

Minutes of General Meeting held on 16 June, 2008

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**Meeting opened 7.05pm**

**Attendance:** As per the Register

**Apologies:** Kathy Fitzpatrick.

## **MINUTES OF THE PREVIOUS MEETING:**

### **ACTIONS:**

1. Ongoing	9. Done	17. Done	25. Ongoing
2. Ongoing	10. Done	18. Done	26. Ongoing
3. Ongoing	11. Ongoing	19. Ongoing	27. Ongoing
4. Ongoing	12. Done	20. Ongoing	28. Done
5. Ongoing	13. Ongoing	21. Done	29. Ongoing
6. Ongoing	14. Done	22. Done	30. Done
7. Ongoing	15. Done	23. Ongoing	31. Ongoing
8. Ongoing	16. Done	24. Ongoing	32. Ongoing

**AMENDMENTS:** In the business arising from last month the word Bryan should have been Ryan.

Moved Ken, seconded Ryan that the minutes be accepted as amended. **Carried.**

## **REPORTS:**

### **Treasurer's Report – Ken**

- All books are currently with the Auditor. We received approximately \$7,000 from Lake Macquarie City Council for the IRB and Rescue vehicle. There is \$1,600 still to claim.
- Darryl asked Ken re Raisbeck issue – Ken has referred them to Darryl re unfinished work.

Moved Ryan seconded Dave W. that the Treasurer's report be accepted. **Carried.**

### **President's Report - Brett**

- Presentation to Lions Club on 20 July to start at 10.30am for approximately 2 hours to include talks and demonstrations.
- Constitution – Two special meetings have been held. Brett has made recommended amendments which will be distributed soon to those who attended these meetings and will be presented at the AGM for voting.
- Flood and disaster emergency plan from Hunter Branch CEO – issues are being worked through.

- Presentation night – Ken to pick up two big Lifesaver models from Hunter Branch. Ross to see Lisa at RSL re menu. Award recipients letters are about to be sent out. VIP list will be same as last year plus Peter Kilmurray. Ross to advise presentation date to Rhonda Scruton.
- Good Sports Program – Brett has completed the application and will send off next week.
- Surf Lifesaving Australia have advised they will reimburse us \$300 transport costs to the recent Nationals in W.A. SLS Australia have distributed a new DVD called Whatever It Takes with an accompanying letter to advise that we can use this as we see fit.
- A flyer regarding a Conference on the Gold Coast on September 2008 was distributed at the meeting.
- Brett raised the idea of making contact with Primary and High Schools in the Lake Macquarie South area to encourage participation and membership.
- There are still some Executive positions to be nominated for at the AGM, Brett encouraged people to canvass possible nominators.

### **Secretary's Report - Ross**

- Telstra SLS Assistance Fund cut off date is 30 June. This is a dollar for dollar grant. Alicia to look at possible items that we can apply for.
- AGM to be held 29 June. Notice was placed in the Newcastle Herald last Saturday.
- A letter was received from the Licensing Board asking for information that Ross passed on to Darryl. Ross and Darryl to look at this together.

### **Education Manager – Alicia**

- IRB crewman exam to be held this weekend – 5 people involved. Alicia to give Brett their names.

### **Junior Activities Manager – Dave W.**

- Sunday board training has up to 60 children participating.

### **Vice President / Club Manager's Report - Darryl**

- Darryl spoke to Scott Holmes of D'Vine Taste catering – a copy of draft agreement sent to the Executive for perusal and comments. This would be initially for exclusive catering at the club only and would not include alcohol sales. The agreement to be reviewed on a three monthly basis with no auditing in place at present. The issue of Club training and other events held upstairs is to be included in the contract.  
Darryl moved that permission to go ahead with an exclusive catering contract with D'Vine Taste from 1 July, 2008, seconded Ryan **Carried.**
- Bar signs are required re R.S.A. and licensing information for upstairs and downstairs. Darryl to get quotes.
- New Licensing laws – we need to decide with the Licensee which alcohol we will sell in future. Darryl to follow up with Richard Face Consultancy.
- Downstairs alterations have been measured up.
- Downstairs bar is still to be completed.
- Redevelopment grant – some Architects drawings have been received and also sent to Council last week. They need to be submitted by 18 July – Darryl to follow up with Council.

### **OHS Report – Ryan**

- All O.K. apart from the Rhino which he is in the process of repairing.

### **GENERAL BUSINESS:**

#### **Ken**

- Ken needs confirmation and documentation of Michael Waghorn's entry and planned expenses for the World Titles. Brett to follow up.

## Darryl

- Darryl asked if registrations can be done by direct deposits on Surfguard. Alicia said this can't be done at present but may be possible in the future. Alicia to investigate further.
- Rebel Sport contacted the club to say they will not be selling surf club clothing in future. They will be in stock until sold out. Rebel sent a list of 400 items in stock – Darryl to obtain a \$ figure for these then he and Ken to negotiate with the Manager of Rebel re purchase.

## Brett

- The gym key is usually changed at the time of the AGM however, Brett suggested changing this to registration day as it should be easier to manage. This was agreed to.
- Brett thanked the outgoing committee for their great efforts during a difficult year. Special thanks to the minute taker and his assistant.

**Meeting closed 8.25 pm**

## **ACTION ITEMS (including carried over tasks 1- 20)**

1. Warren to follow up with Tony Greenland re Swansea Coastguard issue.
2. Ches to provide proposal for special event Masters carnival at Caves.
3. Brendan to follow up photocopier service and advise Ken.
4. Ken to see Telstra re Patrol emergency phone.
5. Darryl to speak to Rafferty's Receivers re air conditioners.
6. Reports for AGM to Ross by 1 June.
7. Photographs of State winners to be sent to Brett.
8. Dave to email Junior Booklet to Brett.
9. Alternate toilet access ideas to be looked at by Darryl and Brett.
10. Ian to contact Ken re cost of nipper boards.
11. Scott to present ideas re Branch processes to Ross by 6 June.
12. Scott to send receipt for propeller to Brett.
13. Darryl to see Dave re location of double skis.
14. Kathy to send ideas to Brett re compiling patrol list.
15. Kathy to contact other clubs re their processes in compiling patrol lists.
16. Ryan to arrange Rhino door bracket repair.
17. Ryan and Ken to arrange Rhino brake repair.
18. 80<sup>th</sup> anniversary committee to be formed.
19. Darryl to arrange plumber to repair the men's toilets.
20. Darryl and Al to investigate power board.
21. Ken to pick up Lifesaver models for presentation nights.
22. Ross to see Lisa at RSL re presentation night menu.
23. Brett to send Good Sports Program application.
24. Ross to send presentation night date to Rhonda Scruton.
25. Alicia to compile list of possible items under Telstra SLS Assistance Fund.
26. Darryl and Ross to provide Licensing Board with information.
27. Alicia to provide Brett names of recent successful IRB crewmen candidates.
28. Darryl to obtain quotes for Bar signs.
29. Darryl to contact Richard Face Consultancy re new Licensing law issues.
30. Darryl to follow up with Council re Redevelopment Grant submission.
31. Brett to follow up re Michael Waghorn's expenses.
32. Alicia to investigate issue of direct deposits for registrations on Surfguard.
33. Darryl and Ken to negotiate with Manager of Rebel re purchase of clothing items.