

Caves Beach Surf Lifesaving Club Inc.

Draft Minutes of General Meeting held on 17 July, 2007

Attendance: As per the Register

Apologies: Phil Rowe, Stuart Chalmers

Minutes of Previous Meeting:

No quorum at previous meeting, thus no minutes.

REPORTS

Treasurer's Report - Ken

Ken tabled his report

Term Deposits	Newcastle Permanent	\$39,892.79
	Commonwealth Bank	\$19,735.46
Total		\$98,869.89
Working Account		\$39,241.65

- Captains are to present budgets to Ken by next meeting if possible. Help is available if required.
- Some registrations have come in since Annual General Meeting – Treasurer to liaise with David.

Moved Allan Wallace and seconded Rob Ballard that the Treasurers Report be **accepted.** **CARRIED**

Vice President / Club Manager Report - Darryl

See General Business.

Chief Instructor – Alicia

- Trying to organise Bronze Medallion and SRC Awards
- Contact Alicia re – next Tuesday 6pm 24/7/07
- Offer was made to train with Swansea/Belmont due to closure of upstairs of clubhouse. O.K.'d by Committee.

Junior Activities Manager Report – Dave

- Quiet at present – No firm dates/venues for Carnivals yet.

Competition Manager Report - Ches

- Section Captains to provide entries to Carnivals to Competition Manager.
- Competition Committee meeting to be called prior to the season starting.
- Suggestion made of an online entry to be available.

Surfboat Captain's Report - Rob

Rob tabled his report.

- Thanks to Brett for his effort in the last few years.
- 10 confirmed boat crews, 13 possible, more sweeps needed.
- Great response from Swansea High School rowers coming through recently – 4 boys and 4 girls. We hope to extend this involvement to other club activities. Some 14year olds are interested – Brett to follow up.

IRB Report – Scott

- Caves won the State Championship last month, undefeated.
- SLSA have scrutinised our club IRB resulting in non-compliant propeller and deduction of points. Legal advice was sought regarding this. Advice was not to accept SLSA offer of further investigation as we have done nothing wrong. Ross to contact the Solicitor on 18 July, 2007 regarding best way to proceed.

Board Captain Report – Ian

- Ian thanked the club for four new foam boards. Also two second-hand nipper boards have been purchased. Sponsors are being sought.

Ski Captain Report

- No news – too cold.

Beach Captain Report – Michael

- Michael is moving to Queensland in three weeks and tendered his resignation. He nominated Anna Heasman to replace him, to be assisted by Allan Wallace.

GENERAL BUSINESS

1. Cheque account signatures were organised.
2. Claire requested a refund for telephone bill for organising the ball. Ken to discuss this further with her.
3. Dan Frodsham has asked for a meeting with the executive regarding the kiosk operation next season.
4. Darryl Hadfield spoke about his liaison role with sponsors and sponsorship packages available. Gary Lunn to be contacted regarding his sponsorship efforts. Next major fundraiser is the Rafferty's Sportspersons Lunch on September 9 – guest speaker is Wayne Pearce. Stockland have proposed to sponsor the ocean swim for the next four years. Thanks to Swansea Lions Club for their recent \$500 donation. A

- Lions sticker to be placed on a piece of the club's equipment. Darryl is to circulate the Caves Letterhead/Logo for consistency in communication. Business cards were suggested for ease of presentation when in contact with sponsors etc.
5. Some discussion regarding purchase of a container to transport gear to championships and comparative costs of hiring one.
 6. Ross and Darryl met Council staff and our Architect, last week regarding storm damage to the club. Details of repairs and insurance were discussed. Development Application and Construction Certificate Application to be submitted simultaneously to save time. John Johnson of Council made a commitment to have things finalised by October, 2007.
 7. Grant Applications are to be completed for 2008.
 8. The board trailer is to be inspected for registration due in September, 2007.
 9. Nominated licensing officer to be approved by the Licensing Board.
 10. Junior Activities - An informal meeting/BBQ prior to the season was suggested – to be attended by Age Managers.
 11. Brett suggested a BBQ for the Committee and their families as a team building exercise.
 12. Discussion regarding members to contribute to a "Garage Sale" of second-hand equipment to be held in conjunction with the Registration days.
 13. Discussion regarding the number of boards in the club. The general consensus is that it is useful to have large numbers of boards to offer to new members.
 14. An alternate night for Committee meetings was discussed as Tuesdays was difficult for some people. Monday and Wednesday were suggested – to be decided next meeting.
 15. Committee meeting minutes to be posted on the website and on club noticeboard.
 16. Gym keys were changed last Tuesday – new ones to be collected from Brett.
 17. Registration costs unchanged from last year.
 18. Registration dates – 19 & 26 August from 10.00am to 12noon.
 19. Discussion occurred regarding online registration service – which is registernow.com Birth certificates will need to be sighted as part of the registration process.
 20. Alicia said that new rescue boards need to be purchased soon. We can apply for a Telstra grant for these, applications close 1 August.
 21. Alicia will work out proficiency dates with Sectional Captains.
 22. Officials are required – course running in October. This is to be mentioned in the next newsletter.
 23. Ross stated that self assessment has been completed to keep our charity status.
 24. Meeting to be held with Jill Hall and others regarding the new boatshed to be held next Wednesday. Site inspection to be carried out on Tuesday

- regarding suitability. A grant is possible for regeneration of dunes and beautification of the beach, to be submitted this Friday. Moved Sharon Pilgrim, seconded Brett Main. CARRIED
25. Brett Main stated that at the recent Branch presentation night Caves Beach has 3 award winners. Presentation night is on 20 July, 2007 at Swansea RSL – organisation is going well.
 26. Access list for the Hardware shop to include Sectional Captains, Stuart Chalmers and Dave Klyne. Brett to send a letter confirming this.
 27. Upcoming Carnivals – Caves have been request by the Hunter Branch to hold three this year 3/11/07 (Peters Series) and 3/2/08 (Round 7 and the Stella Capper). These dates are suitable to the Committee.
 28. Brett and Alicia to attend the SLS Conference on 18 & 19 August.
 29. Jake Ingle requested to transfer to Swansea/Belmont. Clearance to be signed once he agreed to return the club's board and fulfil his patrol obligations.
 30. RSL raffle – more people to get on the roster, especially from the juniors. Minimum 3 people needed on Thursday nights.
 31. Two positions remain vacant from the AGM – no nominations received yet for Lifesaving Coordinator and Swim Captain. Ches to follow up.

ACTION ITEMS

1. Captains are to present budgets to Ken by next meeting if possible
2. Section Captains to provide entries to Carnivals to Competition Manager.
3. Brett to follow up Swansea High School 14 year olds interested in participating in Club activities.
4. Ross to contact the Solicitor on 18 July, 2007 regarding best way to proceed re IRB issue.
5. Ken to discuss Claire's request regarding reimbursement of telephone bill for organisation of the Ball.
6. Executive to meet with Dan Frodsham re next season's Kiosk operation.
7. Darryl to contact Gary Lunn regarding his sponsorship efforts.
8. Alicia to work out proficiency dates with Sectional Captains.
9. Brett to send a letter confirming access list for Hardware shop.
10. Ches to follow up remaining two vacant positions following the AGM.

Meeting closed 9.50pm

NEXT MEETING: Tuesday 21 August, 2007