

Caves Beach Surf Lifesaving Club Inc.

Minutes of General Meeting held on 18 August, 2008

Meeting opened 7.05pm

Attendance: As per the Register

Apologies: Sharon Pilgrim, Rob Ballard.

MINUTES OF THE PREVIOUS MEETING:

ACTIONS:

1. Done	11. Ongoing	21. Done	31. Ongoing
2. Tony to complete	12. Ongoing	22. Done	32. Done
3. Done	13. Ongoing	23. Ongoing	33. Done
4. Ongoing	14. Done	24. Done	34. Ongoing
5. Done	15. Done	25. Done	35. Ongoing
6. Done	16. Done	26. Ongoing	36. Done
7. Ongoing	17. Done	27. Ongoing	37. Done
8. Ongoing	18. Done	28. Done	38. Done
9. Ongoing	19. Done	29. Done	39. Done
10. Ongoing	20. Done	30. Done	40. Done
			41. Done

Moved Scott, seconded Dave that the previous minutes be accepted. **Carried.**

REPORTS:

Treasurer's Report –Tony

Tony tabled his report.

Term Deposits	Newcastle Permanent	\$42,363.68
	Commonwealth Bank	\$20,700.91
Working Account balance		\$35,148.27

Moved Ken seconded Scott that the Treasurer's report be accepted. **Carried.**

President's Report - Brett

- We have achieved Good Sports Level 1 accreditation. There will be an article in the Star newspaper about this soon.
- Brett to chase up Tracey's Safe Food Handling Course certificate.
- Tony to chase up and recoup \$150 of the cost of this course.
- Registration Days – to be held 31 August and 14 September. Tony to organise a cash float for the registration days. Brett to do an email to the Committee requesting help manning these days. Committee members are asked to wear their Club T-shirts to registration days. Clothing will not

be ready for the first day but orders for clothes will be taken on both days. Scott to bring Club Wetsuits to the registration days for people to order.

- Club Captain's Conference to be held 30 August. Richard to attend and possibly Scott.
- Trainer's and Assessor's Conference – Tracey has organised with Branch to hold this at Caves.
- Level 1 Coaching Course was recently held at Branch. Brett and Gordon were facilitators, which was excellent P.R. for Caves.
- After a long process by the Executive and after Legal advice, the lessees' of the Kiosk were evicted. We expect to receive \$3,308.90 out of \$12,806.46 which is owed. Operation of the Kiosk will go to tender soon.

Secretary's Report - Ross

Ross tabled his report which is attached.

Club Manager –Darryl

- Darryl to see Peter Kilmurray re compiling a Kiosk lease.
- Darryl continues to liaise with stakeholders and the community regarding "on premises liquor license". This license comes with serious responsibilities which we must observe.
- Development application for Clubhouse renovations and extensions lodged, Council is concerned with emergency access and car parking, if the gear shed is extended. Darryl asked Council staff to come and look at the site to clarify the situation.
- Caterer – some mid week bookings have been made and a website is in progress.

Junior Activities Manager – Dave W.

- 2007 Newcastle Pointscore prize money has been received.
- Branch has informed some parents that their children have been selected for the High Performance Team, however, the Club has not been informed. Al to follow up with Branch / Steve Knight re who has been selected.

Life Saving Education Manager – Tracey

- SRC course has begun with a large group, approximately 25.
- Tracey to check with Alicia Drain about Paul Robertson's position re training / exams.
- Senior First Aid course to be held on 30 August - \$65 for members. Tracey requested a receipt book for payments for courses.

Competition Manager – Allan

- Nil

Club Captain's Report – Richard

- Richard tabled a report (attached).
- Discussion occurred re Lifesaving Service Agreement compliance especially Saturdays. Options discussed: -
 - Meet the agreement, which would mean extra patrol hours
 - Dispensation letter
 - Proviso letter
 - Focus on training up members to attain increased qualifications.

The preferred option is a dispensation letter which Richard will draft and refer to Brett.

Richard to also draft a letter to long service members re assisting with Sunday patrols.

- Richard to contact Tony re an account for first aid equipment.
- Proposed proficiency dates – 11 October, 9 November, 14 December at 9.00am.

IRB – Scott

- Scott requested approval to spend \$2,500 on a new IRB beach trailer. Moved Scott, seconded Tracey – **Carried**

Board Captain – Ian

- Ian presented his budget to Tony.

Lifesaving Equipment Officer – Mick

- Mick is working closely with Richard and gear inspections have been done over the last two weekends. Follow up to occur re radios, resuscitation equipment and the Rhino.

GENERAL BUSINESS:

Dave W.

- Dave had not received the Committee contact list via email. Brett to forward to Dave.
- Dave to meet with relevant Committee members on 23 & 24 of August to compile a calendar.
- Sportsman's lunch – possible option is Stephen Spellmaster on the 1 November which would cost \$2,850. Some discussion about where to hold this, the Club appears to be the best option for up to 150 people.

Darryl

- Golf Day set for 17 November.
- Jazz Under the Pines set for 4 January, 2009.
- Idea raised for National Title Competitors to organise a fundraising event at Rafferty's later in the season.
- Ocean Swim to be held 15 February. Stockland are no longer naming rights sponsor but are willing to share naming rights. Darryl to meet with Coal & Allied on 25 August re sponsorship. Unsuccessful approach was made to NIB for sponsorship. Darryl to put a formal approach for sponsorship to Bill Saddington. Rose Corp. was suggested as a possible sponsor – Darryl to follow up. There is a proposal to incorporate a Paddle Board race as part of the Ocean Swim.
- Patrol Uniform sleeve sponsorship was discussed. Central Coast Branch do this – Darryl to follow up.
- Request received from a ladies basketball team from Mackay in Queensland to stay in the Club in December. This was declined as the club is being used mid-week. Darryl to advise them.

Richard

- Richard has entered the required information into Surfguard.

Ken

- Budgets are required to be submitted by the end of August.

Scott

- Scott sort approval to place a deposit on a new IRB, which was approved.
- Westpac Rescue has purchased their own IRB and have asked Scott to train their drivers. The question of insurance was discussed, their insurance would need to cover Scott.
- Scott will be attending the Australian SLSA Surf sports Conference on the Gold Coast on 13 & 14 September.

Ian

- Ian to remain Youth Development Coordinator and nominated as Under 11 Age Group Supervisor.
- Ian also presented a resignation letter as Under 14 Age Group Supervisor. Moved Richard, seconded Scott that the resignation be accepted. **Carried**

- Moved Scott, seconded Richard that Ian's nomination be accepted at Under 11 Age Group Supervisor. **Carried.**

Brett

- Letter received from Andrew Wynn re 25 year service badge and life membership. Brett to pass on to relevant committees.

Meeting closed 9.35 pm

NEXT MEETING: 15 September, 2008

ACTION ITEMS (including carried over tasks 1- 15)

1. Tony to see Telstra re Patrol emergency phone.
2. Photographs of State winners to be sent to Brett.
3. Darryl to see Paul re location of double skis.
4. Richard to contact other clubs re their processes in compiling patrol lists.
5. Mick to arrange Rhino door bracket repair.
6. Mick and Ken to arrange Rhino brake repair.
7. 80th anniversary committee to be formed.
8. Alicia to investigate issue of direct deposits for registrations on Surfguard.
9. Darryl and Ken to negotiate with Manager of Rebel re purchase of clothing items.
10. Darryl to contact Brendan Curran re Social Calendar and Liquor Law changes.
11. Tracey to contact Alicia re proficiency dates.
12. Allan to meet with Sectional Captains.
13. Scott to follow up re Jetski issue with Henry Scruton.
14. Paul to conduct stocktake of skis.
15. Paul to speak to Darryl re sponsorship ideas.
16. Brett to follow up Tracey's Safe Food Handling certificate.
17. Tony to chase up \$150 recoup of this course.
18. Tony to organise a float for registration days.
19. Brett to email Committee requesting assistance for registration days.
20. Darryl to see Peter Kilmurray re Kiosk lease.
21. Al to follow up with Branch re High Performance Team selections.
22. Tracey to follow up with Alicia re Paul Robertson's position re training exams.
23. Tracey to be provided with a receipt book.
24. Richard to draft a dispensation letter re Life Saving Service Agreement and refer to Brett.
25. Richard to draft a letter to long service members re assisting with Sunday Patrols.
26. Richard to contact Tony re account for First Aid equipment.
27. Mick to follow up with repair of radios, rhino and resuscitation equipment.
28. Brett to forward Committee contact list to Dave
29. Dave to meet with Committee members re calendar.
30. Darryl to see Coal & Allied re Ocean Swim sponsorship.
31. Darryl to put a formal proposal to Bill Saddington re Ocean Swim sponsorship.
32. Darryl to approach Rose Corp. re Ocean Swim sponsorship.
33. Darryl to follow up sleeve sponsorship for Patrol uniforms.
34. Darryl to contact Mackay Basketball Team re their request to stay in the Cub in December.
35. Budgets to be submitted by end of August.
36. Brett to forward letters from Andrew Wynn to relevant committees.