

# Caves Beach Surf Lifesaving Club Inc.

Minutes of General Meeting held on 21 April, 2008

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Meeting opened 7.00pm

Attendance: As per the Register

Apologies: Ken Bonwick, Brendan Curran, Kathy Fitzpatrick, Sharon Pilgrim, Ches Suska.

## MINUTES OF THE PREVIOUS MEETING:

### ACTIONS:

1. Done
2. Ongoing
3. Done
4. Ongoing
5. Ongoing
6. Ongoing
7. Ongoing
8. Done
9. Done
10. Done
11. Done
12. Ongoing
13. Done
14. Ongoing
15. Done
16. Done
17. Done
18. Done
19. Ongoing
20. Done
21. Done
22. Ongoing
23. Done

Moved Alicia, Seconded Ryan – Previous Minutes be **accepted**.

**CARRIED**

### BUSINESS ARISING:

1. Telstra Promotion has raised \$3,000 to \$4,000 which is good.

### REPORTS:

#### Treasurer's Report – Presented by Ross in the absence of Ken

As per summary.

Term Deposits	Newcastle Permanent	\$42,363.68
	Commonwealth Bank	\$20,348.93

Working Account balance \$24,232.10

Commonwealth Bank term reinvested for another 6 months @ 8.1%

Major expenses this month:

- Schrieber Hamilton Architects \$5,087.00
- Aussie and State Carnival fees \$2,100.00
- Raffertys Resort – Table & chairs \$1,500.00

Moved Dave, seconded Daryl that the Treasurer's Report be accepted.

### **President's Report - Brett**

- Three members have been nominated for the Branch Committee – John Waghorn, Steve Knight and Brett Main.
- Ex-member Ray Parkes has requested his bronze medallion from 1947-48. Brett to draft a letter and pass on to Ross requesting Ray to contact Lisa Jones at the NSW Branch re this issue.
- State Government Grants – we have until 2 July, 2008 for the Development Grant. This issue to be discussed at the Executive level.
- Yellfest was postponed from last weekend to August-September. The plan is to have a stall.
- Club Management Guide – still a work in progress. Action: Dave to email the Junior Booklet to Brett.
- Brett is trialling a new office nomination form which was distributed at the meeting. Nominations to be faxed to Brett on 4908 9311.
- Draft Constitution has been sent to Solicitor, Peter Kilmurray for advice by the end of April. Special meeting is to be held to discuss issues involved and make decisions. First Special meeting on 12 May at 7pm at the Club. Second Special meeting on 26 May at 7pm at the Club. Brett to advertise these dates in the newsletter.
- Presentation Night – The Executive to deliberate on the award recipients. Nomination cut-off date extended to 25 April.
- Anzac Day – Members not required at the RSL this year for glass collection. The future plan is to alternate between the Surf Club and the Soccer Club. Issue of RSL Club patronage by Surf Club members was discussed. Daryl to contact the RSL re this issue.
- Meeting with Lions Club to be held Monday 28 April between Brett and Anne Ryan re “demonstration day” for overseas visitors. This could possibly be the day after our presentation night.
- AGM date – due to a clash with the Australian IRB Championship this has been changed from 22 June to 29 June.

### **Secretary's Report - Ross**

- CSSE Funding (RSL sponsorship up to \$10,000) to be submitted by 2 May. Ideas for equipment – rescue boards (already purchased); IRB trailer. Alicia has provided to Brett a list of rescue gear including flags, spinal board, neck braces and resuscitation equipment. Kathy to send Brett State contact re first aid kit. Members to email Ross any further ideas by 24 April.
- Ross attended the Licensing forum – new category of limited licence allows us up to 52 functions per year. Licensee can appoint a proxy to be present at functions.

- Water Saving Grant – we received \$47,000 from the Federal Government for our system 12 months ago and have received a 6 month extension to use the money. Council is still arguing about ongoing maintenance costs.

### **Vice President / Club Manager's Report - Daryl**

- Architect issues - \$5,000 to be paid for work done to date. Meeting was held regarding the position of the lift i.e. position is outside of the leased area and a letter was received from Council re this issue. Daryl to speak to Architects again re survey issues for advice.
- Security System – needs replacing due to possible lightning strike. Daryl to follow up re insurance.
- Brett and Daryl met with the yoga class teacher, classes to begin next week on Wednesdays and club members can obtain a discount. Further meeting to be held in 6 weeks to review the charges.
- Daryl to finalise repairs to lighting.
- Alternate toilet access proposal – sketch was distributed and discussed. Alternate idea of a door at the rear of the boat and gear store to be evaluated by Daryl and Brett. Next Executive meeting to discuss this issue and approval for cost.
- New Licensing Laws – Divine Taste catering company is still interested regarding catering at the Club. A number of possible options need to be discussed and decided on. Daryl to continue discussions with Divine Taste.

### **Junior Activities Manager – Dave Walker**

- Strategy meeting was held after Easter at which Phil Moore offered to coach in Winter and put together coaching manuals for all age groups in all events.

### **Lifesaving & Education Manager – Alicia**

- Training is completed for the season apart from IRB Driver and Crew training.
- Next Bronze Medallion Course will commence at the start of the next season for assessment.
- SRC and Bronze training to start 30 July with an exam in early October.
- Numbers were similar to last season.
- Numbers were up for trainers and assessors.
- Alicia to obtain two IRB training manuals for Scott.
- Alicia to obtain names of Award winners and give to Brett for Presentation Night.

### **Club Captain Report – Ryan present for Kathy**

- Issues regarding Patrol numbers were outlined. Ryan to forward these to Brett. Brett is keen to address these issues asap to make the Patrols more effective with a strategy to be put in place for next season.

### **IRB – Scott**

- Prices have been obtained for a fuel cabinet. Scott to give these to Ross.
- Driver and Crew courses starting this weekend.
- Neptune wetsuits – a logo has been decided on and these will be available for purchase as well as sponsored suits for IRB. Sponsorship will total up to \$5,000.

### **Board Captain – Ian**

- Request made that secondhand Mals be purchased for nippers as at present we only have four out of seventeen boards for nippers. It was suggested that Ian could look at Geartrade site on internet. Ian to contact Ken re a budget for these boards.

### **Beach Report – Allan Wallace**

- Michael Waghorn reached the final in the flags race in the recent Australian Championships.

### **Ski Section – Dave Walker**

- Australian Championships – Ches won gold in the single ski. John McKenzie won bronze in the single ski. Ches and John won silver in the double ski.

### **Boat Captain – Rob**

- At the State Titles 240years Masters Mens won silver, 140year team were unlucky in the semi-final, no team competed at the Australian Championships.

### **OHS Report – Ryan**

- Nothing to report all going well.

## **GENERAL BUSINESS:**

### **Dave Walker**

- 60 people have booked for the Ball so far and we need 80 minimum.
- Downstairs to be sprayed for cockroaches. Brett to follow up.

### **Ian**

- Ian to nominate a board person. Brett to request for club-wide for nominations.
- Requested two first aid kits be purchased under CDSE funding.

### **Ross**

- Four extra people needed this Thursday for RSL raffle.

### **Brett**

- Letter of thanks and \$100 received from Gwandalan Public School for our donation of chairs and tables.
- Received an invitation to Swansea-Belmont SLSC Presentation night on 10 May, however he is unable to attend and asked if anyone else could go.
- Letter received from Caves Beach Public School P&C Secretary regarding their 40year anniversary on 20 September, requesting to use the Surf Club. After discussion it was **moved by Daryl** that we allow them to use the room free of charge with a donation to cover cleaning costs and that we run the bar at Club prices. Seconded Ryan – **carried**.
- Brett suggested that Presentation night be held at the Club this year as an opportunity to showcase the new facilities. Discussion occurred re the pros and cons of this proposal and the option to have it at the RSL again. Ross to check with the RSL re availability. **Dave W. moved** that the Presentation night be held at the RSL as a first option. **Seconded Ross – carried**.
- Energy Australia would like to audit us to see if we can save money on power costs. Brett to meet with them next Monday 28 April.

**Meeting closed 9.25pm**

**NEXT MEETING: Monday 19 May, 2008**

**ACTION ITEMS (including carried over tasks 1- 9)**

1. Warren to follow up with Tony Greenland re Swansea Coastguard issue.
2. Ches to provide proposal for special event Masters carnival at Caves.
3. Brendan to follow up photocopier service and advise Ken.
4. Scott to draft letter to Westpac H. asking for advance notice when assistance required.
5. Ken to see Telstra re Patrol emergency phone.
6. Daryl to speak to Rafferty's Receivers re air conditioners.
7. Reports for AGM to Ross by 1 June.
8. Photographs of State winners to be sent to Brett.
9. Ken to speak to Karen about cheques re Swansea Bowling Club.
10. Brett to draft a letter to Ray Parkes and give to Ross re Bronze Medallion request.
11. Dave to email Junior Booklet to Brett.
12. Brett to advertise special meeting dates in newsletter.
13. Daryl to contact RSL re club patronage by members.
14. Kathy to send Brett State contact re first aid kits.
15. Members to email Ross ideas for CSDE funding by 24 April.
16. Daryl to speak with Architects re survey issues.
17. Daryl to follow up re insurance for security system.
18. Brett and Daryl to meet with yoga teacher to review charges.
19. Daryl to finalise repairs to lighting.
20. Alternate toilet access ideas to be looked at by Daryl and Brett.
21. Daryl to continue discussions with Divine Taste.
22. Alicia to obtain two IRB Driver Training Manuals.
23. Alicia to provide Brett with names of award winners for Presentation night.
24. Ryan to forward Brett patrol issues.
25. Scott to provide Ross with prices for fuel cabinet.
26. Ian to contact Ken re cost of nipper boards.
27. Brett to follow up pest control.
28. Ian to nominate senior board person.
29. Brett to request nominations from all club members.
30. Ross to check with RSL re availability for Presentation night.
31. Brett to meet with Energy Australia on 28 April.